

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

Jon Duhr

Director Financial Services

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, February 1, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, February 1, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Jon Duhr, Business Manager; and Steve Weinheimer, member

Also Present: Randy Kuehl, Aaron Leitzke, Glen Falkenthal

New Business:

- HVAC update—The committee discussed the Bassett progress. Mrs. Cramer indicated that valves, thermostats, and VAV work has been completed in both buildings. The district will need to secure the work to be done at JHE in order to complete the work on the boiler there.
- District Maintenance Equipment Update—There were two sealed bids received for the utility tractor. The two bids were opened at the meeting. Bid #1 was for \$2,255. Bid #2 was for \$3,125. Both bids will be forwarded to the board for review. The committee will recommend to the board that the top bidder be considered. The committee also discussed the carpet cleaning machine currently being tested by the district. The maintenance department identified that there is a need for a shampooing machine for the carpeted areas in both buildings. A bid was presented from the team and the committee discussed the purchase and it does not meet the threshold for board approval, if the purchase is made it will be done out of the maintenance budget.
- Maintenance Update—The committee discussed maintenance scheduling and how all duties are being covered. Mrs. Cramer updated the committee on a survey going out to staff in regards to maintenance. The committee discussed upcoming absences and coverage. The committee also discussed the snow removal process.
- Building Use—Randy Kuehl and Glen Falkenthal asked the committee to consider the start of the men's basketball league through Sinissippi Rec. starting in March. They laid out a schedule and how they would operate the games. The committee asked about mitigating measures in place and they indicated that they would do what was needed to play. Cleaning and disinfection after games was also discussed. This request is being heard by multiple committees and will be on the February 15, 2021 board agenda. Mr. Falkenthal also discussed Saturday hoops for first and second graders from JHE. They will be starting Feb. 13 and running for three or four weeks.
- HS Roof Update/Discussion—The committee briefly discussed the HS roof, but decided that the discussion would wait until future meetings.
- Operational Referendum—The committee discussed the April referendum. The committee asked Mrs. Cramer to bring the mailings from previous questions to the board meeting. The district newsletter will have the first information in regards to the question and then the district will look to send out some more information. This item will be on board development during the February meeting.

- COVID protocols—Mrs. Cramer discussed the possibility of the state mandate for face coverings being overturned. She indicated that at the last board meeting the board voted to keep the mandate in place. The board will review the information if needed at the February board meeting.